

F. No. MSDE-39/18/2022-AP (Computer No. 53428)  
Government of India  
Ministry of Skill Development and Entrepreneurship  
Apprenticeship Training Division

New Delhi, 29-09-2022

**Office Memorandum No. 7**

**Subject: Technician (Vocational) Apprentices – Regarding**

For engaging ‘Technician (Vocational) Apprentices’ by establishments, the following SOPs have been issued for reference and use by

- i. Establishments
- ii. Regional Directorate of Skill Development and Entrepreneurship (RDSDE)
- iii. Technician (Vocational) Apprentices

This OM supersedes OM No 6 (F. No MSDE- 14 (01)/2022-AP) dated 27.07.2022 and is being issued with the approval of competent authority.

\*Enclosure: SOPs as mentioned above.



(Ajay S Bhagat)

Deputy Director (AT)

**Copy to:**

- 1) Secretary (MSDE) - For kind information please
- 2) CCA, MSDE - For kind information please
- 3) JS&FA, MSDE - For kind information please
- 4) Director (AT), MSDE - For kind information please
- 5) DDG (DGT) – For information
- 6) All RDSDEs - To ensure compliance without fail
- 7) All PAOs of MSDE - For kind information please
- 8) NSDC IT Team – For needful action in getting certificates through apprenticeship portal and coordination for development of data upload utility.
- 9) TNT - To design a utility for uploading of data received from RDSDEs on the portal for certificate generation.